

## DRUG SPECIAL AUTHORIZATION REQUEST FORM, PREFERRED PHARMACY NETWORK, AND ADHERENCE SUPPORT PROGRAM INFORMATION



### COMPLETING YOUR FORM...

To ensure prompt processing of your request, please complete the following Special Authorization Request Form in full. Note that there are sections that must be completed by you, the patient, and sections that must be completed by **your prescriber**. Once completed, submit the form to Green Shield Canada (GSC) via your method of choice:

**By email:**      [drugspecial.autho@greenshield.ca](mailto:drugspecial.autho@greenshield.ca)

**By fax:**        1.866.797.6483

**By mail:**      Green Shield Canada, Drug Special Authorization Department  
P.O. Box 1606, Windsor ON N9A 6W1

### Note that submission of an incomplete form may result in delays.

Your request will be reviewed and evaluated by our Drug Special Authorization Department who will share the results with you. Should you have any questions, call GSC's Contact Centre at 1.888.711.1119.

### OTHER DRUG COVERAGE...

If you are eligible for coverage by another plan (public or private), indicate that in Section 1B of the authorization form.

If you have provincial drug coverage, please ensure that your prescriber has applied for coverage under your primary provincial drug plan. The result of that application must be attached to the completed Special Authorization Request Form.

### PREFERRED PHARMACY NETWORK (PPN)

If your request for coverage is approved, you may be required to obtain your special authorization drug at an approved pharmacy. If this applies to your benefits plan, a care coordinator working on behalf of GSC will contact you to help you find an approved pharmacy near you. The care coordinator will also work with you and your physician to arrange to have your prescription sent to the pharmacy you select.

Should you choose not to speak with the care coordinator, and you obtain your special authorization drug at an unapproved pharmacy, your claim may not be paid under your benefits plan.

### ADHERENCE SUPPORT PROGRAM

Some drug treatment plans are complicated, and patients can sometimes find it difficult to follow their prescriber's instructions when taking their medication. If your special authorization drug is approved, you may be eligible for adherence support services. A medication management specialist can work with you to ensure that you have the support necessary to take your medication as instructed and adhere to your drug treatment plan.

# PRESCRIPTION DRUG SPECIAL AUTHORIZATION REQUEST FORM

Please note: Incomplete information may delay your request for processing.

## SECTION 1A – PATIENT INFORMATION

First Name		Green Shield ID	Employer Name
Last Name		Date of Birth (YYYY/MM/DD)	Email Address
Street Address			Telephone (Home)
City	Province	Postal Code	Telephone (Mobile)

## SECTION 1B - COORDINATION OF BENEFITS

<b>Patient Support Program</b>	Is the patient enrolled in any assistance program for the requested drug? <input type="checkbox"/> Yes <input type="checkbox"/> No			
	Program Name			Patient Identifier
	Contact First Name	Contact Last Name	Contact Phone	Contact Email
<b>Drug Access Navigator</b>	Is the patient in contact with an alternate drug access navigator (i.e., hospital)? <input type="checkbox"/> Yes <input type="checkbox"/> No			
	Organization Name			
	Contact First Name	Contact Last Name	Contact Phone	Contact Email
<b>Provincial Coverage</b>	Has the patient applied for reimbursement under a provincial plan? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA			
	What is the coverage decision? (Attach decision outcome letter) <input type="checkbox"/> Approved <input type="checkbox"/> Denied			
<b>Other Private Coverage</b>	Is this patient covered by any other plan? (If yes answer below) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA			
	Planholder First Name	Planholder Last Name		Date of Birth (YYYY/MM/DD)
	Relationship to Planholder <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Dependant <input type="checkbox"/> Other _____			
	What is the coverage decision? (Attach outcome letter if received) <input type="checkbox"/> Approved <input type="checkbox"/> Denied			

## SECTION 1C – CONSENT

I hereby authorize any licensed physician/dentist, medical practitioner, hospital, patient assistance program, clinic, or medically related facility to provide to Green Shield Canada information regarding my health as it relates to this request. I hereby authorize Green Shield Canada to obtain and exchange personal information with other parties as required, including any health care provider, patient assistance program and/or preferred pharmacy network (PPN) vendor working with Green Shield Canada for the purpose of administering this benefit. I acknowledge that my personal information is needed to assess eligibility for this drug, to administer the group benefits plan, and where applicable, to administer pharmacy preferred provider network and patient support programs on my behalf. I acknowledge that my personal information may be exchanged and transferred between these parties for these purposes and may include information about my drug claims, diagnosis, medical condition, treatment, and other health related information. I acknowledge that providing my consent will help Green Shield Canada to assess my claim and that refusing to consent may result in delay or denial of my claim. This consent may be revoked by me at any time by sending written instructions to that effect at the address indicated below.

I understand that personal information may be subject to disclosure to those authorized under applicable law within Canada only when the information is needed to administer this benefit and/or to confirm the accuracy of this information. I certify that the information given is true, correct, and complete to the best of my knowledge.

<b>Signature of Patient</b>	<b>Date (YYYY/MM/DD)</b>
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If under 16 years of age (14 years of age in Quebec), the signature of the parent / guardian is required.

**PRESCRIPTION DRUG SPECIAL AUTHORIZATION REQUEST FORM  
ONABOTULINUMTOXIN A (BOTOX®)**



**SECTION 2A – DRUG REQUESTED FOR EVALUATION**

Product Name and Strength		
Dose	Frequency of Administration	
Route (ex. oral, IV, etc.)	Therapy Duration	
Is the patient currently on the requested therapy? (If yes provide therapy start date)		Therapy Start Date (YMD) <input type="checkbox"/> Yes <input type="checkbox"/> No

If already established on therapy, please attach proof of payment and details of prior coverage. Individuals established on therapy through compassionate coverage will only be considered if they met GSC criteria on initiation of therapy.

**SECTION 2B – LOCATION OF ADMINISTRATION**

<input type="checkbox"/> Home	<b>For Infusion Centers please complete information below</b>		
<input type="checkbox"/> Physician's Office	Name and Address of Infusion Center		
<input type="checkbox"/> Hospital (In-Patient)			
<input type="checkbox"/> Hospital (Out-Patient)	City	Province	Postal Code
<input type="checkbox"/> Infusion Center			

**SECTION 2C – DRUG REQUESTED FOR EVALUATION**

**Initial approval (9 months):**

☐ For use in adult patients with urinary incontinence due to neurogenic detrusor overactivity resulting from neurogenic bladder associated with multiple sclerosis or subcervical spinal cord injury who fail to respond to behavioural therapy and anticholinergics and/or are intolerant to anticholinergics.

Product name/dose/duration and results of prior treatment: \_

**Renewal criteria:**

For continuation of coverage, documentation is required on how Botox® has been beneficial to the patient:

\*\* Frequency: 200IU every 36 weeks

**PRESCRIPTION DRUG SPECIAL AUTHORIZATION REQUEST FORM  
ONABOTULINUMTOXIN A (BOTOX®)**



**Initial approval (3 months):**

☐ For use in adult patients with urinary frequency, urgency, or urge incontinence due to overactive bladder who have failed to respond to behavioural techniques and had an inadequate response or intolerance to adequate trials (at least 2 weeks at maximum tolerated dose) of at least two medications for overactive bladder.

Product name/dose/duration and results of prior treatment:

Frequency of urinary incontinence episodes over previous twelve weeks:

**Renewal criteria:**

A reduction of greater than 50% in the frequency of urinary incontinence episodes must be achieved.

Frequency of urinary incontinence episodes over previous twelve weeks :

\*\* Frequency: Three doses of 100IU per year with a minimum interval of 12 weeks between doses.

**Additional comments pertaining to medication/medical condition:**

# PRESCRIPTION DRUG SPECIAL AUTHORIZATION REQUEST FORM

Please note: Incomplete information may delay your request for processing.

## SECTION 3A – PRESCRIBER INFORMATION AND SIGNATURE

First Name	License Number	Specialty
Last Name	Telephone	Fax
Street Address		
City	Province	Postal Code
Signature		Date (YYYY/MM/DD)

## SECTION 3B – SUBMISSION INSTRUCTIONS

Return request form along with any original paid “Official Pharmacy” receipts to :

<b>Fax</b> : 1.519.739.6483 or 1.866.797.6483	<b>Mail:</b> Green Shield Canada Drug Special Authorization Department, P.O. Box 1606, Windsor ON N9A 6W1
<b>Email</b> : <a href="mailto:drugspecial.autho@greenshield.ca">drugspecial.autho@greenshield.ca</a>	

**COST OF OBTAINING THIS INFORMATION IS AT THE EXPENSE OF THE PATIENT/PLAN MEMBER.**